

OPEN MINUTES
Toronto Central Local Health Integration Network (TC LHIN)
Board of Director's Meeting

September 26, 2018
4:00 p.m. to 6:00 p.m.
Toronto Central LHIN
250 Dundas Street West, Suite 305

(Board Approved: October 24, 2018)

Directors Present

Vivek Goel, Board Chair
Carolyn Acker
Dunbar Russel
Christopher Hoffmann
Myra Libenson
Yasmin Meralli
Karen Sadlier-Brown
Felix Wu
Pamela Griffith-Jones

Regrets:

Natasha VandenHoven
Jason Madden

Resources:

Raj Krishnapillai, VP, Finance & IT and CFO
Tess Romain, VP, Home and Community Care
Chris Sulway, VP, Quality, Performance and Accountability
Manson Locke, VP, Human Resources and Corporate Administration
Matthew Morgan, VP, Clinical
Vaisny Balamurali, Recorder

Regrets:

Susan Fitzpatrick, Chief Executive Officer
Stephanie Lockert, VP, Health System Strategy,
Integration and Planning (Interim)

1-2 Welcome and Call to Order

The Board Chair welcomed the guests and called the meeting to order at 4:00pm.

3- Approval of Agenda

The Board reviewed and accepted the agenda of the September 26, 2018 meeting as circulated.

Motion:

UPON MOTION duly made, and unanimously carried, the Toronto Central LHIN Board approves the agenda for the September 26, 2018 meeting as circulated.

4- Declaration of Conflicts

The Board Chair asked if there were any conflicts of interest. All Board members declared no conflicts.

5- Approval of Minutes

The Board reviewed and approved the minutes of the open session from the June 27, 2018 Board meeting.

Motion:

UPON MOTION duly made, and unanimously carried, the Toronto Central LHIN Board approves the draft minutes from the June 27, 2018 open session of the Board as circulated.

6- Senior Strategy with Patient Experience Story

M. Morgan introduced Dr. Samir Sinha who is the Toronto Central LHIN Seniors Lead and Director of Geriatrics at both Sinai Health System and University Health Network. Dr. Sinha introduced Jennifer Thomas, Toronto Central LHIN Care Coordinator who attended

the meeting to support the presentation of the patient story. Dr. Sinha presented the Seniors Plan for the Toronto Central LHIN and provided a patient story to highlight the issues of ageing in Toronto and Ontario. Dr. Sinha highlighted that the senior population in Ontario is projected to almost double by 2041 with seniors being the fastest growing age group in Ontario. Therefore, he concluded that it is imperative to have a strong plan of action for the LHIN to tackle the shift in patient demographics.

M. Morgan invited comments and feedback from the Board Members.

A discussion ensued on how we can collaborate and align this plan with other related activities and programs across the LHIN. Similarly, the Board discussed the importance of identifying opportunities and innovative ways to connect with primary care providers to help close the gaps within the system.

Board Members expressed their appreciation for the presentation, no further questions or concerns were raised.

7 – Q1 CEO Board Report

T. Romain highlighted the achievements of the Toronto Central LHIN over the past quarter and the progress made toward its mandate letter commitments. In particular, the following were shared:

- The 2018-2019 Annual Business Plan was approved by the Ministry of Health and Long-Term Care and posted on our public website on May 7th, meeting the Ministry's deadline.
- The CEO engaged in a listening tour where the CEO met with all departments; including all programs in Home and Community Care.
- The senior management team leveraged the one-year anniversary and visited different offices and several hospitals to engage with staff members and recognize teams.
- The roll-out of Our Shared Care Plan commenced and was shared with all staff at the recent Town Hall on September 19th.
- Toronto Central LHIN continues to focus on population health via sub-region engagement.
- Toronto Central LHIN has sustained improvements in seven MLAA indicators compared to the provincial targets in this quarter.

T. Romain invited comments and feedback from the Board Members.

Board Members inquired if it would be feasible to monitor hallway medicine through the existing MLAA indicators. C. Sulway highlighted that the Toronto Central LHIN will be gathering a set of indicators that can be used to track progress and status of hallway medicine. The senior management team will share the information with the Quality Committee and then the Board once finalized.

A discussion ensued on the Reintegration Units – these facilities support discharge from hospital and reintegration into the community. It is a short-term transitional care model to help decant from hospital and increase better patient flow. As of Q1 2018/19, all Reintegration Units have been fully implemented and are operational.

Board Members requested additional context to better understand Emergency Department (ED) indicators and other underperforming MLAA indicators.

No further questions or concerns were raised.

8 – Integration Health Service Plan

Motion:

T. Romain reviewed the Integrated Health Services Plan (IHSP-5) 2019-2022, highlighting that it will be a public document upon Ministry approval. She further clarified that this document is based on the Shared Care Plan that was previously approved by the Board. She invited comments and feedback from the Board Members.

UPON MOTION duly made, and unanimously carried, the Toronto Central LHIN Board of Directors hereby approves as amended the Toronto Central LHIN Integrated Health Services Plan-5 (2019-2022).

The following recommendations were made regarding the document:

- Add a summary highlighting specific Toronto Central LHIN work on each focus area
- For the third shared commitment, instead of “Experience care that reduces disparities in health outcomes in Canada's largest city”, use “Experience positive health outcomes in underserved areas”
- Add additional highlights to sustainability efforts

No further questions or concerns were raised.

9 - Governance and Nominations Committee Report

C. Hoffmann provided an overview of the Governance and Nominations Committee's activities since the last Board meeting. The Governance and Nominations Committee reviewed a tentative schedule of education topics for the remainder of the 2018 calendar year as well as the status and approach for planning director education for the 2019 calendar year.

Board Members suggested that the education of directors should include getting the Board out of the boardroom and into the field. It was requested that this should be part of an ongoing education and engagement program for the Board.

No further questions or concerns were raised.

10 - Quality Committee Report

P. Griffith-Jones provided an overview of the Quality Committee meeting on September 6th, 2018.

She highlighted the newly developed Toronto Central LHIN Home and Community Operations Board Report explaining that it is a comprehensive and standardized way of monitoring the performance of the organization's direct service function. The Home and Community Care Service Provider Organization (SPO) performance dashboard was developed to provide a standard mechanism to report on performance of all SPOs, who are under contract with the Toronto Central LHIN. The Operations Board Report and SPO performance dashboard were well-received and a fulsome discussion ensued regarding its contents and implementation.

P. Griffith-Jones provided a brief update on the Accreditation progress. She provided an overview of Home & Community Care business plan priorities for the remainder of 2018/19 recognizing the recent change in leadership and the positive work accomplished.

An update regarding the Pan-LHIN Quality Group was provided, including the Quality Committee Portal accessible to all Board members, and upcoming education sessions. The Toronto Central LHIN Quality Terms of Reference will be reviewed in the near future after the completion of the PAN-LHIN Quality review.

No further questions or concerns were raised.

11- Finance and Audit Committee Report

F. Wu highlighted the discussions of the Finance and Audit Committee meeting on September 12th, 2018.

F. Wu highlighted that the Q1 2018-19 LHIN Operations Budget reported a surplus in the first quarter, but is forecasting a balanced budget at the end of fiscal 2018-19.

An update on the Community Rate Harmonization initiative was presented. The initiative is designed to introduce consistency in funding and performance expectations at the Functional Centre level across Community Health Service Providers. Implementation continues and communication with external stakeholders will begin in September 2018.

F. Wu commended the Finance Team for providing a more holistic reporting on the LHIN's financial circumstances.

F. Wu provided an overview of the Toronto Central LHIN Capital Project Review Process explaining the two types of capital projects. He further explained the process of how the Finance and Audit Committee will review and recommend such projects to the Board. He then discussed the specific project for approval.

No further questions or concerns were raised.

Motion

UPON MOTION duly made, and unanimously carried, the Toronto Central LHIN Board of Directors approves the delegation of authority to the Toronto Central LHIN CEO for the approval of all Own-Fund projects and pre-capital and stage 1 proposals for the Ministry of Health and Long Term Care (MOHLTC) funded projects.

Toronto Central LHIN will report all capital activities to the Finance and Audit Committee on a quarterly basis. All Stage 2 functional programs will be presented to the Finance and Audit Committee for approval.

Moving to a closed session

UPON MOTION duly made, and unanimously carried, the Toronto Central LHIN Board of Directors meeting is being moved into a closed session pursuant to s.9(5) of the Local Health Systems Integration Act, 2006 to:

- consider financial and other matters concerning personal or public interest and personnel matters

and that Board Members, Tess Romain, Manson Locke, Raj Krishnapillai and Vaisny Balamurali join the closed session.