

OPEN MINUTES
Toronto Central Local Health Integration Network (TC LHIN)
Board of Director's Meeting

Wednesday September 27, 2017
4:00 p.m. to 7:00 p.m.
Boardroom, Toronto Central LHIN
425 Bloor Street East, Suite 201, Toronto

Directors Present

Vivek Goel, Board Chair
Carolyn Acker
Pamela Griffith-Jones
Christopher Hoffmann
Myra Libenson

Yasmin Meralli
Dunbar Russel
Karen Sadlier-Brown
Felix Wu
Natasha VandenHoven

Resources:

Susan Fitzpatrick, Chief Executive Officer
Raj Krishnapillai, VP, Finance & IT and CFO
Bill Manson, VP, Quality, Performance and Accountability
Tess Romain, VP, Health System Strategy, Integration and Planning
Gayle Seddon, VP, Home and Community Care

Anne Wojtak, Executive Lead
Janet Sweeney, VP, Human Resources and Corporate Administration
Chris Sulway, Director, Performance Management
Nello DelRizzo, Senior Consultant
Vaisny Balamurali, Recorder

1 – Welcome and Call to Order

The meeting was called to order at 4:00pm by V. Goel

3 – Approval Agenda

Meeting agenda was accepted as amended; item 15, CEO Board Report to be discussed after item 11, CEO and Chair attestations in open session.

Motion:

UPON MOTION duly made, and unanimously carried, the Toronto Central LHIN Board approves the agenda for the Board of Directors meeting September 27, 2017 as amended.

4 - Declaration of Conflicts

No declarations of Conflicts were made

5 – Approval of Minutes

The board reviewed and accepted the minutes from the June 28, 2017 board meeting.

Motion:

UPON MOTION duly made, and unanimously carried, the Toronto Central LHIN Board approves the draft minutes for the June 28, 2017 meeting as amended.

6– Board Education Day

A. Wojtak provided a brief overview of the Board Education Day scheduled for October 31, 2017. She explained that KPMG will be facilitating the education day and that it will be used to set the stage for a discussion of strategic opportunities for the new and evolving role of the Toronto Central LHIN. The session will also provide an overview of the planning process, including stakeholder engagements and discuss the Board's role in supporting the strategic planning process.

7- Governance to Governance Sessions

T. Romain provided the Board of Directors with an update on the Toronto Central LHIN Governance to Governance sessions.

A question was raised regarding what the desired outcome of these sessions were. T.Romain stated the primary goal is to encourage the health services providers to initiate discussions regarding integrations. Further the feedback from the sessions will be used to guide integration planning.

8 – Capital Projects: St. Michael’s Men’s Withdrawal Management Project

C. Sulway introduced and discussed the St. Michael’s Men’s Withdrawal Management Project.

Questions were raised regarding the availability of similar services for other genders and/or participants of the LGBTQ community. C. Sulway explained that this program allows for increased capacity and flow, the new space will also allow for safe spaces via flex rooms for all other genders.

Motions:

UPON MOTION duly made, and unanimously carried, the Toronto Central LHIN Board supports the endorsement of Part A of St. Michael’s Hospital Functional Program Submission for their Men’s Withdrawal Management Project

9 – Finance and Audit Committee Report

F.Wu provided an overview of the key highlights found in the former Toronto Central CCAC’s stub audit report.

It was noted that there were unadjusted accruals. F. Wu explained that the adjusted statements were needed as the pay period reporting was completed every 4 weeks versus each calendar month, therefore there were misalignments with the fiscal calendar for audit purposes, CCAC management provided adjusted statements in light of this.

F.Wu highlighted that although all saving targets were met, the stub audit period does show a deficit of 2.1 M. This is predominantly due to the increase in clients as well as an increase in the complexity of care among the clients. Directors elected to discuss actions to address the budget deficit within the closed session.

MLAA indicators were confirmed to be meeting desired targets.

No further questions or concerns were raised.

10 – Quality Committee Report

P. Griffith-Jones discussed the inaugural orientation and Q1 meeting of the Quality Committee in August and September respectively. The Q1 dashboard was reviewed, data showed no areas of concern.

P. Griffith- Jones mentioned that the numbers of complaints did increase during transition however this was due to a change in reporting procedures. Board members were curious to why the reporting procedures changed, A. Wojtak clarified that it was due to novel ministry requirements for complaint tracking.

11 – CEO and Chair Attestations

CEO and Board Chair signed attestations.

12 – CEO Board Report

S.Fitzpatrick provided an update report to the Board, highlighting key organizational updates such as the commencement of the strategic planning process, post transition harmonization activities and the finalization of the recruitment of the Vice President of Human Resources and Corporate Administration. Lastly general Q1 updates on health services provider performance and finance were also provided.

13 - Next Board Meeting

The next regularly scheduled Board of Directors meeting will be held on November 29, 2017, from 4:00 -7:00 p.m. in the Toronto Central LHIN Boardroom.

Motion

UPON MOTION duly made, and unanimously carried, the Toronto Central LHIN Board of Directors meeting was

The Board passed the following resolution to move the meeting into a closed session.

moved into a closed session pursuant to s.9(5) of the Local Health Systems Integration Act, 2006 to:

- Consider financial and other matters concerning personal or public interest and personnel matters.

and that Board Members, along with Susan Fitzpatrick, Raj Krishnapillai, and Vaisny Balamurali joined the Board in the closed session.