

**Minutes
Open Session**

**Board of Directors Meeting
Toronto Central Local Health Integration Network**

Wednesday, May 31, 2017, 4:00 p.m. – 7:00 p.m.

Toronto Central LHIN
425 Bloor St. East, 2ndFloor Boardroom, Toronto, Ontario

Directors Present Dr. Vivek Goel, Board Chair Carolyn Acker John Fraser Yasmin Meralli Felix Wu Maurice Hudon Jason Madden Pamela Griffith-Jones Carol Perry Christopher Hoffmann Karen Sadlier Brown Myra Libenson	Resources: Susan Fitzpatrick, Chief Executive Officer Raj Krishnapillai, Senior Finance Director, and Corporate & Shared Services (CFO) Bill Manson, Senior Director, Performance Management, Health Analytics and Innovation Alvin Cheng, Senior Director, Performance Measurement and Information Management Tess Romain, Senior Director, Communications, Corporate Affairs & Sub-Region Planning Chris Sulway, Director, Performance Management Janet Sweeney, HR Lead Vaisny Balamurali, Recorder
Guest(s): Dr. Bob Howard, CEO, St.Michael’s Hospital Virginia West, Chair, Providence Health Care Board of Directors Anne Wojtak, Senior Director Performance & Quality, Toronto Central CCAC Dara Zarnett, Manager Long Term Placement, Toronto Central CCAC	

Notice of the meeting having been properly given to each Board member and twelve (12) Board members being present at the meeting, the Chair declared the meeting duly constituted for the transaction of business.

1. Call to Order

The Chair called the meeting to order at 4:00 p.m.

The Chair opened the meeting by acknowledging the traditional people of this land: the Anishinawbe, Haudenosaunee, and the Wendat peoples. I recognize that Indigenous practices of health and well-being have been in place in this territory for over 10,000 years and are maintained to this day. I also recognize the special relationship Indigenous and non-Indigenous people have affirmed through treaties signed at a nation to nation level. Thank you, Miigwetch, Nia:Weh.

2. Welcome and Guide to Open Meetings of the Toronto Central Local Health Integration Network

The Chair welcomed the public to the open Board of Directors meeting.

The Chair invited the Board members and members of the Senior Management Team to introduce themselves.

The Chair gave remarks to acknowledge board members Carol Perry and John Fraser as their terms on the board of directors conclude in June 2017. The Chair also welcomed two new board members Myra Libenson and Karen Sadlier Brown who received appointments to the Board of Directors in May 2017.

The Chair outlined the process for stakeholders and community members to request a presentation to the Board during regular meetings.

3. Approval of Agenda

The Chair invited comments from the Board regarding the meeting agenda. No changes were tabled.

Motion

UPON MOTION duly made, and unanimously carried, the Toronto Central LHIN Board approves the Agenda of the May 31, 2017 Board of Directors meeting as circulated.

4. Declaration(s) of Conflict(s)

No declaration(s) of conflict(s) were made.

5. CCAC Presentation – Long Term Care Placement

The CEO welcomed and introduced Dara Zarnett, Manager of Long Term Care (LTC) Placement at the Toronto Central CCAC. Ms. Zarnett provided the Board with an overview of the Long Term Care Placement process at the CCAC. Ms. Zarnett noted the role of CCAC/LHIN, Eligibility and Admission to LTC, Prioritization Categories, Short-Stay Programs and Behavioural Support and Systemic Challenges they face in Long Term Care.

Several questions were raised with regard to the application process for LTC, and what the impact is of high demand for beds within the Toronto Central LHIN. It was noted by Ms. Zarnett, that there is opportunity for improvement as the wait list consistently exceeds available beds in LTC. The Board requested further details on this issue which will come forward at a future meeting.

The Chair thanked Ms. Zarnett for attending the meeting and providing the informative presentation.

6. Integration of St. Michael's Hospital, St. Joseph's Healthcare and Providence Health Care

The CEO provided an overview of the Local Health System Integration Act, 2006 as background on the role of the board in approval of integrations.

Nello DelRizzo provided a brief overview of the proposed integration, and introduced Dr. Bob Howard, CEO, St. Michael's Hospital and Virginia West, Chair of Providence Health Care Board

of Directors. Who provided overview of how each of the three hospitals were founded and the mission of the sisters of St. Joseph.

Dr. Howard reviewed the presentation pre-circulated with the agenda package, and highlighted the benefits of the three hospitals integrating including potential opportunities and performance measures.

A question was raised regarding the impact of integration on ALC. Dr. Howard noted the low ALC rate at St. Michael's, and the opportunity to share learnings and innovations across the providers to address ALC challenges.

A question was then raised about how expected savings will be reinvested to improve primary care. Dr. Howard and colleagues noted that reinvestment plans would be developed by the new integrated management team with the expectation funds will be dispursed based on the needs of the facilities and/or patient populations.

There being no other questions or concerns raised, the following resolution was passed:

UPON MOTION duly made, and unanimously carried, the Toronto Central LHIN Board will not obstruct the integration of St. Michael's Hospital, St. Joseph's Healthcare and Providence Health Care.

The Chair thanked Dr. Howard for his informative presentation.

7. Toronto Population Health Solutions Lab

Sophia Ikura provided the board with an overview of *The Toronto Population Health Solutions Lab* ("Lab"); why it came about and what it hopes to accomplish. Ms. Ikura explained that the Lab is a joint initiative, co-sponsored by Toronto Central LHIN and the Ministry of Health and Long-Term Care, with anticipated contributions from Toronto Public Health, the Dalla Lana School of Public Health at the University of Toronto, the Wellesley Institute and Sinai Health System.

The Lab will aim to create a healthier Toronto for all, where everyone has the same opportunity to be healthy and access health care, regardless of who they are, where they live, and what they have. The Lab will design and share population health tools and interventions for the health care system that are evidence-based, innovative, effective, and scalable as per the Minister's mandate letter.

No questions or concerns were raised.

8. Quality Committee

Pamela Griffith Jones spoke to the establishment of the Quality Committee and that the Terms of Reference will be finalized upon board approval. Ms. Griffith Jones also stated that the committee membership is still in progress and will be finalized for June 2017.

9. Approval of Minutes

The Chair requested comments on the draft minutes. Minor changes were noted and with no further question or discussion, the following resolution was passed:

UPON MOTION duly made, and unanimously carried, the Toronto Central LHIN Board of Directors approves the Minutes of the Board of Directors meeting held on April 26, 2017 as amended.

10. Transition Report

Mr. Bill Manson provided a status update on the Toronto Central LHIN and Toronto Central CCAC Transition. Mr. Manson described activities underway and noted transition is expected to proceed as planned.

A question was raised about the name of the CCAC post transition and management confirmed the new name will be Toronto Central LHIN Home and Community Care.

A member asked if there had been any informal or formal meetings with Care Coordinators to discuss their views and feelings towards transition. The CEO noted that she has met with front-line staff and based on feedback received to date the overall feel appears to be positive about the change.

The management team highlighted that the first joint staff forum between both organizations were held to provide an update about transition. Change management sessions were also held to ensure staff are informed and aware of the transition and the main changes that are to come.

11. CEO Report

The CEO provided highlights of the 2016/17 year-end report pre-circulated in the agenda package. Ms. Fitzpatrick noted the number of voluntary integrations approved over the year, the creation of sub-regions to integrate care at the local level, and work underway to develop primary care networks. As well, the CEO noted the launch of an integrated community care strategy referred to as “One Community” to better integrate local services to meet the needs of those in need of community-based services.

Ms. Fitzpatrick also noted that a major focus of the last year was planning for the transition to the new integrated LHIN. As well, accomplishments included refresh of the Toronto Central LHIN website, and cross-sector and community engagement in each of the five (5) sub-regions.

Finally, it was noted that the Toronto Central LHIN performance indicators had improved over the past year. The management team highlighted that they expect to achieve six (6) of the 14 performance indicators in the next quarter due to the efforts in the past year.

No questions or concerns were raised.

12. Financial and Audit Committee Report

Felix Wu, Chair of the Finance and Audit Committee, reviewed the Audited Financial Statements for 2016/17 fiscal year ending in March 2017. The audited statements were presented for Toronto Central LHIN, and LHIN Shared Services Organization (LSSO) and LHIN Collaborative (LHINC). Mr. Wu stated that the reports were clean and positive, he noted that the LSSO-LHINC statements only covered an 11 month period.

Mr. Wu presented the Q4 Risk Report and the Q4 MLAA report which were also positive. It was noted that the Finance and Audit Committee had reviewed the reports and had no concerns.

With no further questions or discussion, the following resolution was passed:

UPON MOTION duly made, and unanimously carried, the Toronto Central LHIN Board of Directors approves the Audited Financial Statements for the Toronto Central LHIN, LHIN Collaborative (LHINC) and Local Share Services Office (LSSO), as presented.

13. Governance and Nominations Committee Report

Chris Hoffmann, Chair of the Governance & Nominations Committee, stated that the Terms of Reference for each board committee have been updated to reflect transition requirements. Mr. Hoffmann also noted that the Quality Committee will determine their membership in June 2017.

With no further questions or discussion, the following resolution was passed:

UPON MOTION duly made, and unanimously carried, the Toronto Central LHIN Board of Directors approves the Quality Committee's Terms of Reference and the updated Terms of Reference for the Finance and Audit Committee, Governance and Nominations Committee, and Human Resources Terms of Reference, as presented.

14. Consent Agenda

The consent agenda items were approved with the approval of the board agenda.

15. Next Board Meeting

The next regularly scheduled Board of Directors meeting will be held on June 28, 2017, from 4:00 -7:00 p.m. in the Toronto Central LHIN Boardroom.

The Board passed the following resolution to move the meeting into a closed session:

Motion

UPON MOTION duly made, and unanimously carried, the Toronto Central Local Health Integration Network Board of Directors meeting was moved into a closed session pursuant to s.9(5) of the Local Health Systems Integration Act, 2006 to:

- **Consider financial and other matters concerning personal or public interest and personnel matters.**

and that Board Members, along with Susan Fitzpatrick, Tess Romain, Bill Manson, Raj Krishnapillai, Janet Sweeney and Vaisny Balamurali joined the Board in the closed session.

12. Adjournment

The Board meeting was adjourned by the Chair at 7:00 p.m.

Dr. Vivek Goel, Chair