BRIEFING NOTE
Toronto Central Local Health Integration Network
Board Governance and Nominations Committee Meeting
September 14, 2016

Agenda Item 1 & 2 – Welcome & Call to Order

The Toronto Central Local Health Integration Network (TC LHIN) welcomes the public to its open Governance and Nominations Committee meeting. Please refer to the link below for Guide to Open Meetings of the Toronto Central Local Health Integration Network (LHIN).

Guide to Open Meetings.pdf

Agenda Item 3 – Approval of Agenda

The Committee member(s) shall at this time in the meeting approve the agenda as circulated.

Agenda Item 4 – Declaration of Conflict(s)

The Committee member(s) shall at this time in the meeting declare any conflict(s) of interest in accordance with the LHIN Conflict of Interest Policy.

Agenda Item 5 - Approval of the Minutes of Meetings held on April 6 and June 16, 2016

To be posted to website once approval made by Committee

Agenda Item 6 – Annual Review of Committee Terms of Reference and 2016/17 Draft Work Plan

TOPIC: Toronto Central LHIN Committee Terms of Reference

PURPOSE OF THIS AGENDA ITEM:

The Governance and Nominations Committee annual review of the Committee's Terms of Reference.

BACKGROUND:

The Governance and Nominations (G&N) Committee's Terms of Reference includes overseeing the LHIN's compliance with governance-related policies, structures and processes.

To augment the terms of reference review, position descriptions are also attached. These descriptions were adopted by the Board in late 2012.

The Finance and Audit and Human Resources Committees will review their terms of reference at their fall meetings. Any proposed amendments will come forward to the Governance and Nominations Committee in November for consideration.

In 2015, the Committee established an internal process to facilitate the Committee's involvement in reaching a decision on a re-appointment recommendation.

The process identified includes the following steps:

- Board Chair discussion with Board member
- Recommendation of re-appointment to the Governance and Nominations Committee
- Letter of recommendation from the Board Chair to the Minister
- Board member completes re-appointment form

It is proposed to add the re-appointment process into the Committee's terms of reference. This will be discussed at the meeting.

Motion

That the Governance and Nominations Committee recommend that the Board of Directors approve the Governance and Nominations Committee Terms of Reference as amended.

TOPIC: Toronto Central LHIN Governance and Nominations Committee Work Plan

PURPOSES OF THIS AGENDA ITEM:

To provide the draft Governance and Nominations Committee Work Plan for 2016/17.

BACKGROUND:

The draft Governance and Nominations Committee Work Plan is attached for review. The Work Plan may need to be revisited if there are further activities identified that the Committee should focus on as a result of Bill 210 (if passed).

The Work Plan contemplates the addition of 3 Committee meetings in 2016/17. The Committee will discuss the rationale and focus of the additional meetings.

MOTION

No motion.

Agenda Item 7 – Review Draft Board Work Plan – 2016/17

TOPIC: Toronto Central LHIN Board Work Plan

PURPOSES OF THIS AGENDA ITEM:

To provide the Governance and Nominations Committee with an updated Board Work Plan and discuss suggested topics for Board meeting presentations.

BACKGROUND:

The Board work plan is designed to support the Board in its stewardship role, to provide the right tools and information on the TC LHIN's key issues and risks, and to enable strategic discussions.

The Board meeting work plan is focused on the TC LHIN's Strategic Plan priorities and it is proposed that each meeting include at least one presentation and dialogue with stakeholders and community members regarding the core health system initiatives and issues in the TC LHIN. While taking into account the TC LHIN's Strategic Plan, operational plan deliverables and the reporting timelines that have been approved in the CEO objectives for 2016/17, appendix A provides a proposed structure for each Board meeting that will incorporate a presentation, and the use of other reporting mechanisms (CEO Reports, etc) until the end of the fiscal year. It is designed to ensure that the Board is kept informed about key deliverables as well as learning opportunities through presentations to inform strategic discussions and decision making.

The Governance and Nominations Committee is being asked to provide their input into topics for the presentations for the 2016/17 meetings. A list of potential presentation topics is attached for review and discussion.

The work plans for each of the Board committees are embedded in the Board work plan.

The work plan also serves to capture System and Community Learning and Board Development activities throughout the year. The Committee will discuss how the new Board Chair outreach plan may be leveraged on some of the consultations that may take place in the Sub-Regions, Board to Board meetings with Health Service Providers and the notion of Sub-Region Town Hall meetings.

MOTION

That the Governance and Nominations Committee recommend that the Board of Directors approve the 2016/17 Board Work Plan.

Appendix A

Board Meeting Date	Proposed Agenda Items, Reporting and/or Presentation Topics
October 26, 2016	City of Toronto - Growth - Community Hubs - Space Planning (LTC – Seaton House) Enhanced LTC Renewal

	Strategy Work Streams (Strategic Plan/Operations/Performance Objectives) - Sub Region Planning - Clinical – Regional Quality Table - Population Health - Primary Care Auditor General Report - Update/status report (BN)
November 30, 2016	- Regional Framework (BN) - Population Health Presentation (?) - Toronto Indigenous Health Advisory Circle (TIHC) – Implementation Plan - Francophone Priorities
January 27, 2017 (Board Education Day)	Focus to be discussed with G&N and Board: - Year 3 Strategic Plan Refresh - Governance Review Report and Development of Implementation Plan re Recommendations
February 22, 2017	- Year 3 Strategic Plan Approval - Investment Plan - Community and Stakeholder Relations Plan including Report on Complaints - Board Portal Evaluation Report - CEO Outreach
March 15, 2017	- Work streams in Sub-Regions - City of Toronto - Performance Dashboard - HSP Audits (Auditor General Report Recommendation)
April	TBD
May	TBD
June	TBD

CLOSED SESSION

Agenda Item 11 – Next Committee Meeting Date

October 2016 – Date to be determined.